



## Safe In Our World Trustee Role Description

### Background

Safe In Our World is a charity dedicated to creating and fostering worldwide mental health awareness within the video game industry and beyond; with the purpose of eliminating the stigma surrounding mental health, making it a natural topic of discussion, and promoting positive dialogue around mental health so people are not afraid to reach out for help if they need it. We have a strong Board of Trustees and a passionate team who are committed to the cause.

### The Board of Trustees

Safe In Our World is seeking to appoint enthusiastic and forward-thinking Trustees. Following a skills evaluation, we are keen to balance our Board composition, and welcome applications from candidates who are able to demonstrate a strong track record and relevant experience particularly in any of the following areas: fundraising, content creation or finance.

The Board consists of the Chair and 6 Trustees, all of whom are independent and voluntary. The Charity Manager also attends Board meetings as an operational representative. There is a separate Clinical Advisory Board that meets quarterly, purely to provide clinical governance, advice and input on relevant topics for the Charity.

As an independent Trustee (appointed by the Board) you would serve an initial three-year term following a 6-month probation period. Those appointed may have the opportunity to stand for further terms.

The SIOW Board currently meets five times a year (via video conferencing due to the Covid-19 pandemic) and the total time commitment including these meetings is estimated to be between 10 and 15 days in total. This role is on a voluntary basis, and travel expenses will be considered where necessary.

### The Role of the Board

The role of the Board is to oversee the management of the charity's activities and to discharge the responsibilities of the Trustees as laid out by the Charities Commission:

- Ensuring that the organisation pursues its stated objects (purposes), as defined in its governing document, by developing and agreeing a long-term strategy
- Ensuring that the organisation complies with its governing document (i.e. its trust deed, constitution or memorandum and articles of association), charity law, company law and any other relevant legislation or regulations

- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objects (ie the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the good name and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds if required
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the Charity Manager.

### **Additional Trustee responsibilities**

In addition to the above statutory duties, each Trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board reports, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the Trustee has special expertise.

### **Person specification**

- A commitment to the organisation
- A passion for mental health
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

### **Application**

Safe In Our World actively promotes diversity in its workforce and welcomes applications from all sections of the community. In line with our Equality, Inclusion and Diversity Policy we are keen to achieve a more diverse Board and especially welcome applications from under-represented groups, particularly people from ethnic minorities and people with disabilities.

If you would like to join the Board and feel you have the relevant skills and experience, please send your CV and covering letter to Sarah Sorrell (Charity Manager) – Sarah@safeinourworld.com. Closing date is Friday 14<sup>th</sup> January 2022.

Safe In Our World is committed to equality of opportunity.

Biographies of the current Board of Trustees can be found here:

<https://safeinourworld.org/about-us/>